CardKick Help Index

Overview

You can use CardKick to organize and manage information, such as names, addresses, and phone numbers in a simmilar manner to Microsoft Windows Cardfile.

CardKick has been originally developed for the author's personal use. The idea was to build a relatively simple and user "friendly" program. CardKick does not have the limitations of Windows Cardfile where number of cards and characters in a card is very limited.

Features provided by CardKick:
- Multiple Document Interface (MDI).
- support for Windows Cardfile 3.0 and 3.1 format. See Windows Cardfile Support.
- copy and move cards between cardfiles using Drag-and-drop. See Move or Copy cards.
- enhanced Find. See Find dialog.
- text Replace in card view. See Replace dialog.
- effective time sharing with other programs. Windows will not be frozen at any time.
- storing upto 8000 cards in a cardfile. See Technical Information.
- card view size upto 40000 characters.
- fast file open reads only the index of the cardfile. The cards are read on demand.
- print preview.
- read and write ASCII export file in a format suitable for SQL databases. See ASCII Export files

About

Also: Registration, Overview

Registration

Use CardKick Registration dialog to enter your name, company name (enter **"Personal Copy"** if a personal, a home use license), and the registration key.

The registration key will be sent to the user after the registration details and fee have been received by the author. Once a valid registration key has been entered the 'Register...' command will be removed from the menu.

The registration information is saved in the CK.INI file. This registration information in this file should not be edited.

To register CardKick send the registration details, such as YOUR NAME and COMPANY NAME, with a CHEQUE DRAWN ON AN AUSTRALIAN BANK for the appropriate amount or with AUSTRALIAN CURRENCY to the address shown below.

The registration fee is $20 US, or $30 Australian. The address for registration and correspondence is: Piotr Golec, P.O. Box 99, Melbourne Hampton Park VIC 3976, Australia.

CardKick may also be registered via the CompuServe's Shareware Registration (GO CIS:SWREG).

Also: About

Find dialog

Use to find specific text on cards -- this includes index lines and card views.

Find searches in: index lines of cards or,
views of cards or,
both.

Find covers: a single card or,
a single cardfile or,
all opened cardfiles

Find Next   searches for the next text occurence
Cancel   closes the Find dialog
Match Case   select to match capitalization exactly
All Files   select to search all open cardfiles to identify the ones that contain the text. If the text is found, only the first match is displayed per cardfile.

Direction   **Up**   search cardfile upwards
    Down   search cardfile downwards

Scope   **Card**   search card only
    File   search entire cardfile

Search in   **Index**   search index lines
    Views   search card views
    Both   search index lines and card views

Replace dialog

Use to replace text (one or more characters) within a card view. The search for the text to be replaced, starts from the insertion point and goes downwards.

Find Next   searches for the next text to be replaced
Replace   replaces text located by Find Next
Replace All   replaces all occurences of the text
Cancel   closes the dialog
Match Case   selected to match capitalization exactly

Also: Modify card index, Find dialog

Cancelling current operation

When CardKick is processing the dialog **CardKick Is Busy** is displayed. To break an operation in progress click the **Cancel** button. Wait for the confirmation dialog to appear and click the **Yes** button to terminate the operation.

Dial dialog

Use to dial a telephone number (requires a modem).
The dialog will display the last used number unless a new number is selected.

Dial　　　　starts dialling
Cancel　　　closes the dialog
Setup　　　displays configuration details
Dial Number　contains the telephone number to be dialled. The maximum length of the number is 36 characters. Modify the number if required. Use "," to introduce a delay (modem setup dependant).
Prefix　　　contains telephone number prefix. The maximum length of the prefix is 2 characters. Use optional.
Use Prefix　if checked the Prefix is appended to the telephone number at the time of dialing.
Speaker Off　if checked the modem's speaker is turned off. Otherwise the speaker is turned on during the entire call.

Also:

OnLine dialog

This dialog appears after the telephone number has been sucessfully dialled.

If you like to continue the call using your telephone, pickup the handset and click the **Handset** button.

Alternatively, if the modem's speaker is turned on (see Dial Dialog), you may use the **keypad** and dial-in additional number sequences. To hung-up click the **Handset** button.

Add New Card

1.   Select the cardfile window.
2.   Then:
              hold **CTRL** key and press "**A**" key or,

              click the button on the toolbar or,
      select the menu option "Add New Card".

3.   In the New Card dialog box enter the index line of the new card and click **OK** button.
4.   CardKick will move focus to the card view pane. Add text to the card view if requred.

Also: Moving focus in a cardfile

New Card dialog

Type new card's index text and click **OK** button to add the card. The card will be added to the selected cardfile.

Click **Cancel** button if you no longer plan to add this card.

Modify Card Index

1. Select the cardfile window.
2. Select the card index.
3. Hold **CTRL** key and press **Enter** key or,
    double click the card index.
4. In the dialog box modify the index line of the card and click **OK** button.

Also: Selecting cardfile window, Selecting card index

Delete Card

1.   Select the cardfile window.
2.   Select one or more cards.
3.   Press **DEL** key or,
   hold **CTRL** key and press "**X**" key or,
   hold **SHIFT** key and press **DEL** key or,

   click the button on the toolbar or,
   select the menu option "Cut".
4.   Confirm.

Also: Selecting cardfile window, Selecting card index

Move or Copy cards

CardKick makes it easy to move or copy cards between cardfiles. CardKick provides Drag-and-drop to transfer cards.

To copy cards

1.   Select one or more cards.
2.   Press and hold down **CTRL** and drag the selected card index(es) to another cardfile.

To move cards

1.   Select one or more cards.
2.   Drag the selected card index(es) to another cardfile. The moved cards will be deleted from the source cardfile.

Also: Selecting cardfile window, Selecting card index

Duplicate Cards

To duplicate a card or number of cards use an empty cardfile, copy the cards to the empty cardfile and than back to the original cardfile.

Also: Move or Copy cards

Technical Information

Requirements
CardKick requires Microsoft Windows 3.1 or higher. The following two files must be in the path for CardKick to work: MFC200.DLL and MSCOMM.VBX (version 2.0 or later). Both files are dynamic libraries from Microsoft. This files are re-distributed with CardKick.

Limits on number of cards in a cardfile
Min 1600, Max 8000.
The maximum number is set by the standard listbox control limits -- max 8000 strings contained in one segment (64k). The listbox control manages the cardfile's index. The maximum size of an index text is 39 characters (same for Windows Cardfile). Therefore at least 1600 cards, all with full length indices, will be stored in a cardfile.
Note: Microsoft Cardfile limit is 1260 cards.

Limits on number of characters in a card
Max 43000 characters. Standard edit control limitations apply here.
Note: Microsoft Cardfile limit is 440 characters.

Development details
CardKick has been written in MSVC++ version 1.0

File Open dialog

The following options allow you to specify which file to open:

File Name
 Type or select the filename you want to open.   This box lists files with the extension you
 select in the List Files of Type box.

List Files of Type
 Select the type of file you want to open:

> CardKick files (*.CK),
> MS Cardfile files (*.CRD),
> ASCII Export files (*.TXT).

Drives
 Select the drive in which CardKick stores the file that you want to open.

Directories
 Select the directory in which CardKick   stores the file that you want to open.

Network...
 Choose this button to connect to a network location, assigning it a new drive letter.

Also: ASCII Export files , Windows Cardfile support

File Save As dialog

The following options allow you to specify the name and location of the file you're about to save:

File Name
Type a new filename to save a cardfile with a different name.   A filename can contain up to eight characters and an extension of up to three characters.   CardKick adds the extension you specify in the Save File As Type box.

Save File As Type
Normally, use the default file type: CardKick Files (*.CK). CardKick cardfile format will be used regardless the file type chosen.

Drives
Select the drive in which you want to store the cardfile.

Directories
Select the directory in which you want to store the cardfile.

Network...
Choose this button to connect to a network location, assigning it a new drive letter.

Export dialog

No Help Available

Sorry, no help is available here.

Export command

Use to save the current cardfile as a Windows Cardfile or ASCII Export file.

Also: ASCII Export files , Windows Cardfile support

Windows Cardfile support

Open
CardKick can read the Cardfile 3.0 and 3.1 files. Windows Cardfile's graphical information is ignored (if present in the file). Use **Open** (File) command to read Cardfile file.

Save
CardKick can write the Cardfile 3.0 files (text only). The cards bigger than Windows Cardfile's format will be split to fit. Use **Export** (File) command to write Cardfile file.

Also: ASCII Export files, Technical Information

ASCII Export files

Open, Save
CardKick can open and save the ASCII Export files. To open use the **Open...** (File) command.
To save use **Export** (File) command. Select the file type as "ASCII Export files (*.TXT)".

Format
The ASCII Export type of a file contains cards in a text format. Each card is written as a
single line finished by CR+LF. The line consists of card index and card body. Both the card
index and body text must be enclosed by single quotation marks. The card index is followed
by a comma and the body text. Empty string is allowed in both the card index and body. If a
single quotation mark is a part of the card index or body text the mark is duplicated.
The first character in the file must be a single quotation mark.

Example:
'Card number 1234','This is the card body text......'
'The car''s mirror was missing',''

Also: Windows Cardfile support

Moving focus in a cardfile

From Index pane (higher)
       mouse click the other pane or,
       TAB or,
       CTRL+ arrow down .

From View pane (lower)
       mouse click the other pane or,
       CTRL+ arrow up.

Also: Selecting cardfile window

Selecting cardfile window

To select a cardfile window:
>
> mouse click the cardfile window or,
> use Window menu commands: e.g.: 1, 2 or,
> CTRL+ TAB.

Selected cardfile window is also called active.

Also: Selecting card index, Selecting telephone number

Selecting telephone number

From card index
Select the card index and click the **right** mouse button. CardKick will search for the number in the index string. If the search fails CardKick will display a blank number.

From card view
Select the card view pane (lower) and place the insertion point on the telephone number text. Click the **right** mouse button. CardKick will attempt to find the number searching to the right from the insertion point. If the end of the card is reached, CardKick will start searching to the left from the insertion point. If the search fails CardKick will display a blank number.

Last number used
CardKick stores the last dialled number. To retrieve the last number use the **Dial...** (Window) command.

Also: Selecting card index

Selecting card index

One card
      To select a card click the mouse button on the card index you want.

More cards
      To extend your selection:

CTRL+click	add one card more
SHIFT+click	add all cards between the last selected and the current one inclusive
CTRL+SHIFT+END	add all card between the last selected and the end of the index list
CTRL+SHIFT+HOME	add all card between the last selected and the begining of the index list

Also: <u>Selecting cardfile window</u>

Font dialog

Use this command to control font, style and point size.

Font
> Type or select the name of the font you want. The list shows only those fonts in your installed printer driver. You can type a font name that is not listed if you plan to print on a different printer.

Font Style
> Select the style you want.

Points Size
> Type or select the point size. If the size is not available on the installed printer, CardKick uses the nearest available size.

PRINT SUPPORT HELP BELOW

Print dialog

The following options allow you to specify how the card should be printed:

Printer
 This is the active printer and printer connection.   Choose the Setup option to change the printer and printer connection.

Setup
 Displays a Print Setup dialog box, so   you can select a printer and printer connection.

Print Range
 Specify the pages you want to print:

All	Prints the entire card .
Selectio n	Prints the currently selected text.
Pages	Prints the range of pages you specify in the From and To boxes.

Copies
 Specify the number of copies you want to print for the above page range.

Collate Copies
 Prints copies in page number order, instead of separated multiple copies of each page.

Print Quality
 Select the quality of the printing.   Generally, lower quality printing takes less time to produce.

Print Progress dialog

The Printing dialog box is shown during the time that CardKick is sending output to the printer.   The page number indicates the progress of the printing.

To abort printing, choose **Cancel**.

File Print Preview command

Use this command to display the active document as it would appear when printed.   When you choose this command, the main window will be replaced with a print preview window in which one or two pages will be displayed in their printed format.

The print preview toolbar offers you options to view either one or two pages at a time; move back and forth through the document; zoom in and out of pages; and initiate a print job.

Print Preview toolbar

The print preview toolbar offers you the following options:
Print
  Bring up the print dialog box, to start a print job.
Next Page
  Preview the next printed page.
Prev Page
  Preview the previous printed page.
One Page / Two Page
  Preview one or two printed pages at a time.
Zoom In
  Take a closer look at the printed page.
Zoom Out
  Take a larger look at the printed page.
Close
  Return from print preview to the editing window.

Print Setup dialog box

The following options allow you to select the destination printer and its connection.

Printer

Select the printer you want to use.   Choose the Default Printer; or choose the Specific Printer option and select one of the current installed printers shown in the box.   You install printers and configure ports using the Windows Control Panel.

Orientation

Choose Portrait or Landscape.

Paper Size

Select the size of paper that the document is to be printed on.

Paper Source

Some printers offer multiple trays for different paper sources.   Specify the tray here.

Options

Displays a dialog box where you can make additional choices about printing, specific to the type of printer you have selected.

Network...

Choose this button to connect to a network location, assigning it a new drive letter.

PRINT SUPPORT HELP BEYOND